

STUDENT APPLICATION FORM



Inspiring Future..

VIDYA JYOTI EDUVERSITY

WWW.VJES.ORG

- Chandigarh
- New Delhi
- Guwahati
- Shimla
- Adelaide
- Bangkok
- Dubai
- Singapore

OUR INSTITUTIONS

Under Aegis of Vidya Jyoti Educational Society (An Non Profit Registered Society)

- **Hotel & Catering Management Institute**
www.hcmigroup.com
Hotel Mgmt. | Catering & Culinary Arts
Aviation & Tourism | Home Sc. & Nutrition
- **College of Creative Studies**
www.cs-vjes.org
Animation | Info. Tech | Journalism | Film Tech.
Fashion | Beauty & Wellness
- **College of Business Studies**
www.cbs-vjes.org
Business | Commerce | Accounting
- **College of Health Science**
www.hs-vjes.org
Lab Tech. | Allied Health | Clinical Research
- **Rotract Club of Vidya Jyoti**
- **Vidya Jyoti Institute of Higher Education**
www.vjihe.org
- **VJ-Indian Defence Academy**
www.ida-vjes.org
NDA | CDS | OTA | SSB
Security | Disaster | Defence St.
- **College of Education & Leadership Development**
www.celd-vjes.org
Education | Teacher Training
School Leadership
- **Centre for Skill Development & Entrepreneurship**
www.csde-vjes.org
Skill Development | Entrepreneurship

Study In Best Institute of Chandigarh with Scholarships & Best Placements.

WE WELCOME YOU

YOU CAN SEND YOUR APPLICATION AS UNDER

STEP 1: TAKE A PRINTOUT AND FILL IT.

STEP 2: ATTACH THE FOLLOWING DOCUMENTS:

- ✓ Attested Photostat Copies of your 10th Class Marks sheet
- ✓ Attested Photostat Copies of your 12th Class Mark sheet
- ✓ Attested Photostat Copies of your Graduation Mark sheets (For Masters)
- ✓ Recent 10 Color Passport size photographs (In Formal with Colour Clothes with White Background)
- ✓ Proof of Residence (Ration Card, Voter ID, Driving License, Passport)
- ✓ Adhaar Card (UID)/ Applied for Slip
- ✓ Copy of Passport (if available)
- ✓ Medical Form
- ✓ Bank Details (in case of Scholarship)

STEP 3: Deposit Rs. 5000/- Registration fee

Option 1: PREPARE Demand Draft / Cheque (payable at Par accepted only) in the name of "VIDYA JYOTI EDUCATIONAL SOCIETY " Payable at "Chandigarh"

Option 2: Pay Online with Debit Card /Net banking By going to website www.vjes.org and click button at the bottom of Page of Payumoney

Or go to <https://www.payumoney.com/paybypayumoney/#/C241FEC906C22B7746A10FBFCA69D253>

Option 3: Deposit in Bank: Account name: Vidya Jyoti Educational Society

Name: Vidya Jyoti Educational Society
Bank: HDFC Bank Ltd.
Account No.: 50100013821084
IFSC: HDFC0002774

Name: Vidya Jyoti Educational Society
Bank: State Bank of India
Account No.: 35278523311
IFSC: SBIN0010739

STEP 4: SEND BY COURIER/ REGISTER POST TO
VIDYA JYOTI EDUCATIONAL SOCIETY
SCO-19, SECTOR 20-D
CHANDIGARH-160020,
PH.: 9876163055

You will be required to deposit your original certificates for verification and these will be return to you as soon as we receive the same from the university after verification and payment of first year fee.

FOR EDUCATIONAL LOAN ASSISTANCE

- In case you require bank loan assistance : please inform the counselors during admission.
- Once we receive your application form, we will provide all the documents required to avail educational loan.
- The educational loan is provided by all banks.
- The nearest branch to your permanent home address will provide you educational loan.

FOR SCHOLARSHIP UNDER GOVT SPONSORED SCHEME

- Please inform the counselors during registration.
- Once we receive your application form, we will provide all the documents required to avail scholarship. And prepare your case for filling with respective govt. Department

FOR MORE INFORMATION CONTACT THE COUNSELOR
OR Call at: 98554 63055 / 9915 155 155 Email: vjes.ar@gmail.com

VIDYA JYOTI EDUCATIONAL SOCIETY

APPLICATION / ADMISSION FORM

Course _____ Session _____ Rollno. _____

State _____ Cat: Gen / SC / ST / OBC _____ FeeScheme _____

Provisional Admission Letter No _____ Date of Issue _____ ERP no. _____

Adhaar No. _____ Scholarship Reg.No. _____

University Rollno. _____ VJES Registration No. _____

Name: _____

Date of Birth: _____ / _____ / _____ Male / Female Religion _____

Nationality: Indian / _____ Passport no. : (If Yes) _____

Mobile No. _____

E-mail ID: _____

PARENT DETAILS: Fathers Name: Mr. _____

Mobile: _____ E-Mail ID: _____

Workdetails Organization _____ Designation _____ F.Income _____

Mothers Name: Mrs.: _____ MobileNo.: _____ Working/Home Maker

PERMANENT ADDRESS: _____ Post Off: _____

PinCode _____ Distt.: _____ State _____

Mobile: _____ Area Code _____ Phone _____

MAILING ADDRESS: _____

Distt.: _____ State _____ Pin Code _____

Mobile: _____ Area Code _____ Phone _____

In case of emergency Contact: _____ Mobile No _____

Any Friend/relative already studying in the Institute: _____ Course _____

ACADEMIC DETAILS:

| CLASS | YEAR | BOARD/UNIVERSITY | STREAM | PERCENTAGE(%) |
|------------------------|------|------------------|--------|---------------|
| 10th | | | | |
| 10+2 | | | | |
| Diploma if any | | | | |
| Graduation | | | | |
| Post Graduation if any | | | | |

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

Latest colour passport size
photograph with
white background
Don't staple

PERSONAL INFORMATION

WORK DETAILS

| From | To | Company | Position Held |
|------|----|---------|---------------|
| | | | |
| | | | |
| | | | |

TELL US , ABOUT YOU

- A) Any Academic honors Achieved _____
- B) Extra Curricular Activities :e.g Sports , drama, debate, leadership roles, games, music, poetry, publication _____
- C) Do you need Hostel: Yes No
- D) Where will you prefer hostel: Chandigarh Derabassi
- E) Do you Smoke : Yes No
- F) Do you Drink Alcohol: Yes No
- G) Are you Vegetarian Non Vegetarian
- H) Have you ever taken Drugs : Yes No
- I) Do you require Bus facility: Yes No Place of Boarding the bus _____
- J) Have you Traveled International? If yes to which country? _____
- K) Do you have any handicap / Medical ailment _____

DOCUMENT CHECKLIST

1. 10th Mark Sheet - Xerox / Original No. _____
2. 10+2 Mark Sheet - Xerox / Original No. _____
3. Diploma / Graduation - Xerox / Original No. _____
4. Migration / other Certificate - Xerox / Original No. _____
5. Proof of Identity: Ration Card/ Pan No _____
6. 10 - Passport Size Photographs _____
7. Adhaar Card: _____
8. Income Certificate: _____
9. Caste Certificate: _____
10. Domicile Certificate: _____
11. Gap Affidavit: _____
12. Medical Certificate _____
13. Bank Documents _____
14. Other _____

FOR OFFICE USE ONLY

Fee Deposit detail by Student: PAL NO. _____ Date _____ Counselor _____

Cash/ NEFT/ Cheque /DD No. _____ Dated: _____ For Rs. _____

Educational Loan Required Yes No Admission Letter issued on _____

Course Applied For: _____ Session: _____ Batch: _____ Group _____

Admission in response to: _____

Registration Fee: _____ Approved by: _____

Vidyadeep Scholarship _____ Approved by: _____

Any Other Observation / Feedback / Instructions _____

VJES Roll No: _____ Welcome Kit issued by: _____

Accounts: ledger Creation date: _____ Done by _____ Approve by _____

Scholarship Regn no. _____ PW _____ Executive _____

University Roll No. _____ Login ID _____ PW _____

Uniform Slip Issue: Date _____ By _____ St ID Card Issue by _____

Parent Welcome letter: Date _____ Sent by _____ No. _____

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

Counselor

Accountant

Registrar/Principal

UNDERTAKING

I hereby undertake / declare / certify that:

1. I am applying for the course of: _____
and I confirm to abide my admission rules and regulations mentioned in Provisional Admission Letter / updated on website/ mentioned below and notified time to time.
2. I Agree to pay the fee to VJES Rs. _____ (Rs. _____)
Per Installment / Semester / Course /as per PAL/as per Institute Policy/structure even if I am applying under Govt. Scholarship Scheme. I confirm that the fee / allied charges once paid are not refundable / transferable other than mentioned in the refund policy.
3. I am fully aware that Fee and charges include University fee, tuition fee, Food material costs, Practical Cost, Training fee, Admission fee, Continuation fee, Development charges, Books & Periodicals, Journals (5 Max per sem) Library Charges, Lab Charges, Educational tours, Water & electricity charges, Building Charges, Uniform (to be issued as specified in Student handbook) and University reg & exam fee. It also include extra timings / classes / materials and other value added services provided to me by VJES apart from those specified by the university. I am further aware that Fee and charges don't include certain part of uniform, educational tours / visit expenses, hostel/accommodation and transportation charges.
4. I agree to pay my dues on the time as specified by the VJES otherwise the management can stop my education in between and can even stop university from providing services to me and I will be liable to pay for the fee even if I leave the course after taking admission and subsequent to having had paid my re-registration for the next semester at later stage.VJES reserves the rights to enhance the fee / allied charges during the course (Not Exceeding 10%) per semester.
5. I have the consent of my parents, for taking admission. I am also aware that the classes are presently conducted at VPO Gholumajra, Chandigarh- Ambala Highway and in future, the classes can be conducted at any other campus/ facility of VJES. That I have to arrange for my transportation separately. Further VJES is not responsible for my safety during traveling.
6. I am medically fit and have no communicable and serious diseases like that or fits, any sort of attacks or otherwise and I shall be liable to pay for any expenditure incurred by the institute on my treatment for any lines or disease or personal injury or otherwise due to any reason during the course of my study at the institute.
7. I agree to abide /maintain the rules & regulations of VJES within and outside the precincts of the institute, or any act which is detrimental to the interest of the institute or as mentioned in student handbook or specified / notified from time to time. I have read and understood all the rules, regulations, terms & conditions of the VJES given in the student handbook (available on VJES website and Hard copy in my welcome Kit).
8. That the information given is correct. Any wrong / misleading information (written / verbal) may lead to action against me.
9. I am aware that I have to achieve required attendance otherwise I may be stopped from appearing in university exams. I may also have to re-sit in same semester for another term at an extra cost of 50% of the prevalent semester fee.
10. I am also fully aware about the status with regard to recognition / academic value / programs / course/ authenticity of the diploma / degree to be issued to me. I am also aware that the courses by the awarding bodies are conducted Full time / Regular. I am also aware that VJES Management / Principal are running programs /courses on behalf of various other awarding institutions, and act on there instructions only and are not responsible for any acts, deeds, decisions of the University or any other awarding Institution.
11. I shall study at the institute for the complete duration or the program opted for and if due to any reason, I leave/withdraw at any time before the completion of program I shall be liable to pay the fee for all the successive terms and other pending dues, if any.
12. I agree that in case of delay/ cancellation/ Non grant of scholarship/ fee by the Govt. I will be solely responsible and VJES management can stop my education in between and can stop providing services to me and I will be liable to pay for the fee even if I leave the course after taking admission and subsequent to having had paid my re-registration for the semester at later stage. I further authorize VJES management to transfer Scholarship Fee from my account to VJES account
13. I understand that all tangible and intangible things including the books, software, new technologies, formula, study material including notes, slides, papers, CD's formulations, drawings, paintings, photographs, sculptures, design, models, audios, videos, films and other materials developed by me (individually or jointly with others) during the course of my study at the institute will invariably by the property of the Institute and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting, with assigns to broadcasting, telecasting and printing, shall lie with the institute without any compensation to me. All my audios, videos, photographs, films, and like thing made during my course will be the property of the institute and the institute can use the same for any purpose even after my leaving the institute, for which no further consent is required.
14. I am also aware that I may have to under go Summer/ Industrial Training/ Internship in a reputed organisation during the course, that assistance will be provided to me for the above, I will be solely responsible for my accommodations, work performance, safety during the training. I will not do anything which will effect the reputation of the VJES. The institute is entitled to make mandatory for me, as a student of the Institute, to carry out the research, training, industrial visits, seminar, study tours and other activities, in or outside the institute, related to my course of study or otherwise and other co-curricular, extra curricular and such other cultural, development, training & placement and other activities, and to charge the additional fee and charges for such activities besides the transportation and other charges, as decide by the institute.
15. I hereby confirm/clarify that I haven't been given any sort of placement guarantee. However placement support/assistance will be available to me and that my placement will depend on my efforts/academic performance/ learning / behaviour in the institute.
16. The institute has the full authority to call me / send for official/ academic purpose any time even during holidays or for early or delayed stay even during nights
17. I submit myself to the disciplinary jurisdiction of the institute. The Institute in such case, may discontinue may stay in the institute and I shall not be entitled for any refund of admission fee, bus fee and any other fee/charge paid to the institute and i shall also be liable to pay the pending fee, dues, penalty, etc
18. I shall not possess, use of deal with any kind of intoxicating material including alcohol, drugs of any kind, gutka, sedative materials and on being found guilty, the institute may take any disciplinary action(s) including rustication/expulsion against me.
19. I am fully aware about laws pertaining to Anti Ragging, Sexual Harassment, Discrimination / indiscipline / mis-behaviour/ hooliganism etc. I undertake that I will not involve in any kind of Ragging. That in case I am found indulging in the ragging activity. Action against me can be taken under the laws.
20. I shall be liable to pay for any damage caused by me to the property of the institute either alone or jointly with other and face disciplinary action.
21. It shall be my responsibility to sign and submits all the forms, affidavit(s), information and other documents, as may be required by the institute

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

Date: ____/____/201__

UNDERTAKING

- from time to time: Such declaration(s) or affidavit(s) or undertaking(s) or any other document(s) as prescribed, even if unsigned by me, will be winding on me for all the matters concerned.
22. I shall not possess, use or abet the use of any kind of weapons including sticks, rods, explosives, firework or any such material and on being found guilty, the institute may take any disciplinary action(s), including rustication/expulsion, against me.
 23. I shall not keep excess cash and valuables with me and in case of any loss or damage of cash or valuables, Including mobile phones, PC, laptop or any other personal belongings, the institute shall not be responsible for any kind of compensation.
 24. I shall not collect any money from any student(s), employee(s) or other person(s) for any purpose including donations, contributions/gathering without the written approval of the institute.
 25. I do not have the tendency, and shall not make any attempt, to commit suicide or abetting or inciting any other person to commit suicide or anything unwarranted and/or prohibited by law or otherwise and shall not give any sort threats to commit suicide or likewise and on being found guilty of the aforesaid action, I myself shall be responsible for any consequences under law and the expulsion/rustication from the hotel and /or the institute and any other legal action under the law of land. The institute shall not be responsible for the same. I shall be responsible to take care of my personal belonging in the institute and in case of any lose or damage to any of such personal belongings; The institute shall not be responsible for any kind of compensation or otherwise.
 26. For any unforeseen issue arising, that is not covered by the undertaking, or in respect of all the matters, not expressly provide herein, the institute may take an appropriate decision that shall be final and binding on me and all other concerned.

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

INDEMNIFICATION

1. I, hereby indemnify the Institute from and against all proceedings and claims for any or on account of or in relation to any disability, bodily injury (Self-inflicted or otherwise), suicide and/or suicide attempt, death, infections and diseases caused by any insect-bites, animal-bite, plant-bites or otherwise (in or outside the campus of the Institute) and from and against all damages, losses, costs, charges and expenses in respect thereof, in any manner due to any reason, whatsoever, that my son/daughter may suffer during his/her course of study in the Institute, as a day boarder and/or hostler.
2. I, hereby indemnify the Institute from and against all the responsibilities for the medical fitness of my son/daughter, at all times and further affirm that he/she has no communicable and serious diseases rife that of fits, any sort of attacks or likewise or any kind of psychiatric problems like mental trauma or depression or any other sort of problem.
3. I, hereby indemnify the Institute from and against all the responsibilities ties, liabilities and legal implications of any law of the land for the time being in force or otherwise, in any manner; in case of my son/daughter possessing, using or dealing with any kind of intoxicating material including alcohol, drugs of any kind, gutka, tobacco, cigarettes or any other sedative materials; and, in case of my son/daughter, possessing, using or dealing or abetting the use of any kind of weapons including sticks, rods, explosives, firework or any such material.
4. I, hereby indemnify the Institute from and against all the criminal proceedings and/or any legal case or dispute against my son/daughter. I understand and agree that in case of any legal implications or proceedings against him/her today and in future, he/she himself/herself and/or I, myself, shall assume all the responsibilities, liabilities and legal implications of any law of the land for the time being in force or otherwise; and the Institute shall not be liable for that, in any manner.
5. I am giving this Indemnity Bond to the Institute with full understanding that the Institute will at all times, in no way, liable for any action. right or claim or compensation or any legal implication in any forum, organization or any kind of court on any account, at request by myself, my son/daughter, my dependants, next of kin or other legal representatives; and legal disputes, if any ,will be subject to the jurisdiction of the courts in Chandigarh City only.

UNDERTAKING TO BE SIGNED BY THE PARENT / GUARDIAN

1. My Son/daughter/ward has submitted this application form for regular program with full understanding with my express permission; and I shall hold myself responsible for his/her good conduct and behaviour as a student of the institute and adherence to the provisions.
2. I shall hold myself responsible for payment of all his/her stay in the institute and pending dues, penalty etc.
3. I shall myself be responsible for any sort of liability arising and any civil or criminal case lying against my Son/daughter/ward during the course of study in the institute.
4. I endorse the undertaking given by my Son/daughter/ward.
5. I will accept all communications sent by the VJES to me by any mdeia.

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

Date: ___/___/201___

MEDICAL DECLARATION

Name of Candidate _____ Date of Birth _____ Sex M/F _____

GENERAL INFORMATION

Height _____ Weight _____ Are you over weight: Yes / No
Blood Group _____ Eye Sight _____ (If wear specs, specify) Left _____ Right _____
Do you drink alcohol: Yes No Do you use contact lens? Yes No
Do you smoke: Yes No
Have you ever been on drugs: Yes No

PERSONAL HISTORY

- Have you ever had or do you suffer from?
Epilepsy: Yes No Chicken Pox: Yes No Tuberculosis: Yes No
Measles: Yes No Diabetes: Yes No Mental illness: Yes No
- Are you allergic to any medicine or product (Specify)? _____
- Any medication, being taken on a regular basis? _____
- Any Permanent marks on your body/skin? _____
- Have had any operation (Specify) ? _____
- Any accident with long- term consequences.? _____
- Have you any other physical Handicap/ disorder? _____

SELF UNDERTAKING

I state that my Physical and mental condition is Excellent and I do not carry any infectious disease, I have never been on any kind of Drugs or regular medication. Therefore I comply with the requirements of Health standards required to train myself in the company without any risk.

(Signature of the student)

(Signature of the Parent/Guardian)
(compulsory in case of candidate being minor)

Date: _____

CERTIFICATE OF FITNESS BY MEDICAL PRACTITIONER

I, Dr. _____ Registration No.: _____ do hereby certify that the above mentioned candidate/person is not suffering from any of the diseases mentioned below, nor from any other disease which may be contagious, Infectious or harmful to others.

1) Infectious Skin diseases. 2) Tuberculosis. 3) Epilepsy or any other type of convulsions. 4) Venereal Diseases. 5) Trachoma. 6) Any other physical or mental disability that may hinder his/her education. I also certify that the candidate has been vaccinated for tetanus, by me.

Any Other Observation / Remarks: _____

Signature of the Medical Practitioner

Stamp with Address

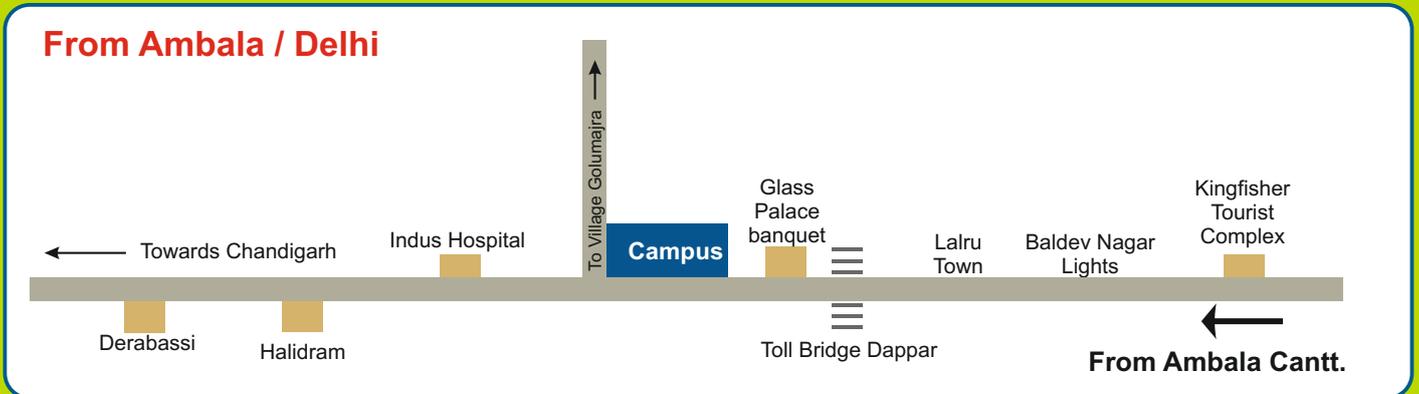
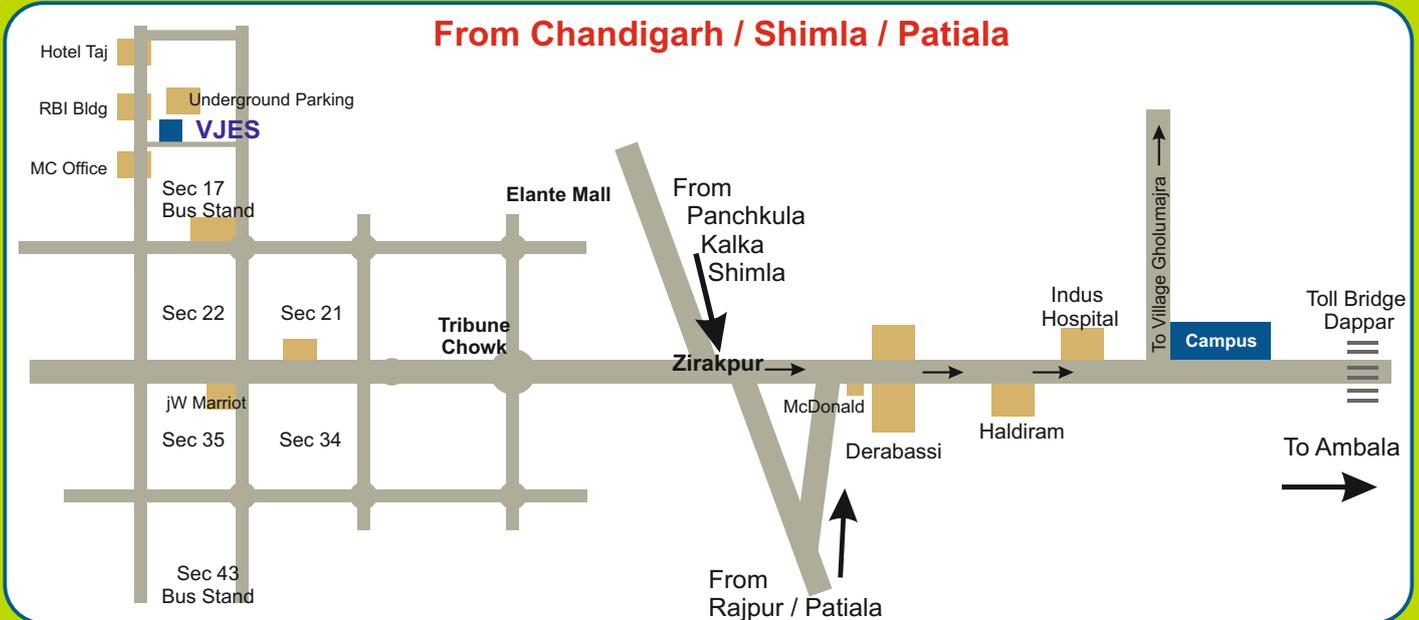
Date: ____/____/201____

Price Rs.400/-
Application Form No.

Sold by:

How To Reach Us...

Location Map VJES admission / Campus *NOT TO SCALE



Inspiring Future..

VIDYA JYOTI EDUVERSITY

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Social Connect

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 vjichandigarh

Corporate Office: SCO 98-100, 2nd Floor, Nr. Batra Bldg., Sector 17-D, Chandigarh M: 98761 63055

Campus: VPO Gholumajra, Near Dappar- NHAI Toll Plaza, Chandigarh-Ambala Hwy
Derabassi, Mohali, Punjab-140508 M: 98554 63055 95017 33055

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